

Welcome to Hollywood School of Music and Dance

Understanding our policies and procedures

1. HMD operates year round and enrollment continues monthly until you withdraw from lessons
2. Payments are processed on the 1st of each month. A credit card is required so we can process your payment. Declined and unpaid accounts on the 1st of the month will automatically be assessed a \$10.00 late fee. \$40 Annual Registration fee per child is due upon registration and automatically renews and charged on your yearly anniversary.
3. Withdrawal is processed on the first of the month and becomes effective that same month. After the first, it will be posted and will become effective the following month and full payment will still be due
4. Vacation -notice is required to guarantee make up lessons
5. Our teachers are paid based on enrollment not attendance. Make up lessons are given out of courtesy and based on availability.
6. 24-hour notice is required to be offered a make-up lesson when an opening comes up.
7. When the teacher is not available, a substitute takes over or lessons are rescheduled
8. No credits or refunds for missed lessons. (When you enroll, we reserve and guarantee your time slot or spot in class)
9. When the teacher's availability has changed, a new teacher will be assigned to take over classes.
10. We reserve the right to move students to a different group class or teacher based on skill/level
11. All classes are rescheduled on the following Holidays Labor Day, Memorial Day, **July 4th**, Thanksgiving and day after, **Dec 24, 25, 26. Dec 31**, January 1. Oct 31 we close at 5:00 pm when it falls on a weekday
12. The school is closed on Recital day.
13. PHOTO RELEASE The school is hereby granted permission to take photographs or videos of the students for use in promotional materials. Please let us know if you do not consent.
14. All communication and notices must be directed to the front desk and not with the teacher.

HOW TO REACH US

Log on to our school website www.ehollywoodmusic.com

1. Log in to the parent portal to send us an email
2. Send us a text through the online chat
3. Call us 619-837-2850 or (National City direct line 619-474-0122; Eastlake direct line 619-397-3430)

CHARTER SCHOOLS

Our school is approved vendor and accept vouchers from the following Charter Schools; Pacific Coast Academy, The Learning Choice Academy. Harbor Springs Charter School. Once we receive your vouchers, we can agree on start date.

TUITION FEE

Music

Monthly recurring Group lessons
\$100.00/4 weeks \$125.00/5 weeks

Monthly recurring Private lessons
\$140.00/4 weeks \$175.00/5 weeks

Dance

Monthly recurring
\$70.00/4 weeks \$87.50/5 weeks

\$40.00 annual registration fee